

**SJC BOARD
WORK SESSION MINUTES
July 10, 2018 – 4:00 P.M.**

The work session was called to order at 4:15 p.m. with the following members present:

John C. Thompson, Chairman
R. Shane Chance, Member
Evelyn Benny, Member
Joe Rasor, Member
Hoskie, Benally, Jr., Member
Byron Manning, Secretary

Staff members attending were Toni Pendergrass, Ed DesPlas, Adrienne Forgette, Sandy Gilpin, Ron Jernigan, Kerri Langoni, Vinny Zicoello, Bill Lewis, Paulette Stanley, Virgil Caldwell, Kristy Ellis, Lorenzo Reyes, Jon Betz, Chris Harrelson, Michael Ottinger, John Boggs, Leslie Saavedra, Melody Conrad, Jeff Parkes, Brad Purdy, Amanda Robles, Shelley Pickett, Kenny Hibner, Alisha Corbell, Josh Kellogg, Steve Miller, Janet Peterson, Elizabeth Phelps, Rhonda Schaefer, Eileen Richey, and Jeanne Notson, Board Recorder.

Topics discussed were:

1. Questions on Board Agenda Items

None.

2. Update on Pathways 2.0 (Power Point)

Dr. Forgette shared a power point presentation updating the progress on the Pathways 2.0. The focus the past month has been on developmental education. Teams attended two different workshops. One goal is to have students pass both college-level English and math in their first year. Doing so is predictive of completing a college degree. Ideas for next steps include replacing the Accuplacer test with multiple measures with a focus on the high school gpa, moving some courses to eight week terms, an increase in supplemental instruction, and more professional development.

3. Discussion of Proposed Internal Audit Function at San Juan College (Power Point)

Mr. DesPlas shared the benefits of the internal audit function. Responsibilities would include internal audits and investigations. The individual would be meet quarterly with the Trustees, but report directly to the Executive Vice President. The board would like to know what the top five areas, specific to San Juan College, would be assessed first and how that would look. The topic will be discussed further at a future date.

4. SWOT Analysis Exercise for Fixed Wing Aviation Program

Mr. DesPlas led the room in a SWOT analysis for the Fixed Wind Aviation Program. The results were:

Strengths

- Farmington has an airport
- San Juan College has previous expertise with and aviation program

- It would be a boost to the local economy

Weaknesses

- The start-up costs
- No local jobs for pilots
- Negative to zero ROI
- Program will divert money that could go to programs with high ROI's
- Guaranteed VA audit annually
- Instructors are hard to recruit and retain
- AAS and the license are not enough to be a commercial pilot
- High student cost/high student debt

Opportunities

- City partnership
- Lots of jobs for pilots
- Dorms will make it easier to attract students
- Signature program could be a loss leader, drawing enrollment for other programs
- City partnership
- Lots of jobs for pilots
- Dorms will make it easier to attract students
- Signature program might draw enrollment for other programs
- Graduates of the program can be used as adjuncts
- International partnerships/students

Threats

- Six competitors in a 400 mile radius
- High risk (crashes)
- Highly regulated industry
- Cyclical business

Two action items: Meet with the city and contact airlines seeking opportunities for partnerships.

5. Student Housing Presentation for New Mexico Higher Education Department (Power point)

Mr. DesPlas shared the power point that will be presented to the New Mexico Higher Education Department Capital Improvement Committee on July 11, 2018. The purpose is to keep the committee updated on student housing at San Juan College. San Juan College is not seeking approval for the housing at this meeting.

6. Closed Session

A motion was made at 6:19 p.m. by Mr. Chance and seconded by Mr. Rasor for the Board to meet in executive session subject to the exception stated in NMSA 1978, Section 10-15-1(H)(8) of the Open Meetings Act, for discussion of a proposal involving the potential disposal or sale of real property owned by the College and subject to the exception stated in NMSA 1978, Section 10-15-1(H)(2) of the Open Meetings Act, for discussion of limited personnel matters involving the evaluation of an employee's job

performance and possible change in terms of the employee's contract. **MOTION CARRIED** by a unanimous roll call vote.

The Executive Session concluded at 7:25 p.m. and the matters discussed in the closed meeting were limited only to those specified in the motion for closure. Mr. Chance moved and Ms. Benny seconded the motion to return to the regular meeting. **MOTION CARRIED** by unanimous voice vote.

The meeting ended at 7:25 p.m.