

**MINUTES OF REGULAR MEETING
SAN JUAN COLLEGE BOARD
October 1, 2019**

ITEM A. CALL TO ORDER

Mr. Thompson called the meeting to order at 7:03 p.m. The following members were present:

Evelyn Benny, Member
R. Shane Chance, Member
Dr. Joseph Pope, Vice-Chair Member
Joseph Rasor, Member

ITEM B. WELCOME OF GUESTS AND VISITORS

San Juan College administrators and staff in attendance were:
Dr. Toni Pendergrass, Boomer Appleman, Edward DesPlas, Adrienne Forgette, Sandy Gilpin, Chris Harrelson, Ron Jernigan, Cheryl Jordan, Kerri Langoni, Michael Ottinger, Lorenzo Reyes, Sherry Paxson, Rhonda Schaefer, Carrie Tsosie-Jim, Jon Betz, Kenny Hibner, Rachel Dworsky, Mindi Schrum, Amanda Robles, Elizabeth Phelps, Vanessa Tafoya, Paulette Stanley, Gerald Williams, Leslie Saavedra, and Byron Tsabetsaye

Guests: Marie Nicholi and Analisa Rodriguez

Mr. Byron Tsabetsaye, Director of the Native American Center, introduced the newly appointed Ms. Indigenous San Juan College 2019-2020, Marie Nicholi.

ITEM C. ADOPTION OF AGENDA

Mr. Chance moved and Ms. Benny seconded the motion to adopt the agenda. **MOTION CARRIED** by a unanimous voice vote.

ITEM D. REPORTS

1. Monthly Report

Dr. Adrienne Forgette, Vice President for Learning, presented on Faculty Rank and Promotion and how this process works as well as how the faculty members came to be recognized.

Ten faculty members were approved for rank and promotion for the 2019-2020 Academic Year by the Rank and Promotion Committee. Before the regular Board Meeting, Dr. Pendergrass and the Board hosted a reception in honor of the following distinguished faculty members: Crystal Blake, Sherri Cummins, Rachael Dworsky, Teun Fetz, Johnathan Fisher, Deborah Honstad, Marlinda Kaulaity, Nancy Mike, Dawn Myers, and Murdoch Maloney.

iCare Minute Video

The “iCare Minute Video” presentation was on the CLEAR Program.

2. Association Reports

Faculty Association (FA) Ms. Elizabeth Phelps reported for the FA.

Professional Staff Association (PSA) Mr. Jeff Parkes reported for the PSA.

Support Staff Association (SSA) Ms. Paulette Stanley reported for the SSA.

Student Association (SA) Ms. Analisa Rodriguez reported for the SA.

ITEM E. CITIZEN COMMENT

Mr. Chris Harrelson, Senior Director of Physical Plant, and Mr. Kenny Hibner, Director of Public Safety, spoke about the College’s leadership and their appreciation of administration for their support.

ITEM F. CONSENT AGENDA

1. September 3, 2019 Work Session Minutes

The September 3, 2019 work session minutes are presented in the Board Packet for approval.

2. Approval of Minutes of Regular Board Meeting on September 3, 2019

The September 3, 2019 minutes were presented in the Board Packet for approval.

3. Correspondence

Dr. Pendergrass and the President’s Cabinet received a “thank you” card from the Leadership and Management Institute (LAMI) expressing their appreciation of the support and direction they receive from the President’s Cabinet.

Dr. Pendergrass received a “thank you” and an informational sheet for San Juan College’s donation to the National Fallen Firefighters Foundation which pays tribute to all firefighters who die in the line of duty, during the previous year, at the Annual National Fallen Firefighters Memorial in Emmitsburg, Maryland.

4. Financials

Financial reports for the month ended August 31, 2019 are presented in the Board Packet.

5. **Personnel Report**

The following appointments were made since the last Board meeting: Errol Lano, Instructor of Drafting and GIS, School of Trades and Technology, effective September 3, 2019; Rachael Thomas, Academic Support Coordinator-Science, School of Trades and Technology/Student Success Center, effective September 4, 2019; Stacie Litke, Instructor of Nursing-ADN Pre-Licensure Program, Nursing Program, School of Health Sciences, effective September 16, 2019; Summer Begay, Administrative Assistant II, Industrial Safety Program, School of Energy, effective September 16, 2019.

Changes: Tifnie Van Eckhoutte, from Admissions Technician, Enrollment Services to Academic Scheduler and Catalog Specialist, Registrar's Office, Office for Learning, effective September 3, 2019;

Separations: Damian Lee, Custodian, Physical Plant, separation of employment, effective August 11, 2019; Rebecca McDonald, Administrative Assistant, Testing Center, separation of employment, effective August 30, 2019; Carly Foreback, Administrative Assistant II, Community Learning Center, effective September 6, 2019.

6. **Information Report – Catering Activities Through College Food Service**

The report of catering activities by A'viands, LLC for the month of August 2019 is included in the Board Packet.

Recommendation

I recommend the Board accept this information report.

7. **Dental and Vision Benefits for Participants in San Juan College Retiree Health Care Trust**

The State of New Mexico group benefits plan, managed by the New Mexico General Services Administration, provides dental and vision insurance to active employees. The State of New Mexico plan does not permit retiree participation, thus participants in the San Juan College Retiree Health Care Trust will be provided dental and vision coverage as follows:

Delta Dental and Vision Service Plan (VSP) will continue to provide dental and vision insurance coverage to both Post-65 and Pre-65 years of age retirees.

- 1) The Delta Dental plan will continue to be offered to all retirees participating in the San Juan College Retiree Health Care Trust. Retiree participants will incur no increase in dental premiums. These rates will be in effect for a one-year contract, and there will be no rate increase through 12/31/2020.

- 2) The Vision Service Plan (VSP) will continue to be offered to all retirees participating in the San Juan College Health Care Trust. There has not been an increase in vision premiums for retirees for the past four years, or since January 1, 2015. Effective January 1, 2020 retiree participants will receive an increase of 23.6% in vision premiums. These rates will be in effect for a four-year contract; there will be no rate increase through 12/31/2023.

For calendar year 2020, the estimated total cost to the college for the coverages described above will not exceed \$57,157.19 for dental coverage, and \$12,232.76 for vision coverage.

Recommendation

I recommend that the Board approve San Juan College's provision of calendar year 2020 dental and vision insurance benefits to participants in the College's Retiree Health Care Trust as herein described. I further recommend that the Board approve the four-year contract for the vision coverage.

8. Benefits for Participants in San Juan College Retiree Care Trust

The College's current carrier for Post-65 (years of age) Medicare-eligible retirees is Humana. In 2018, the College engaged in a competitive bid process to solicit bids from carriers with a coverage solution for its Post-65 retirees. Humana was selected as the carrier to provide health insurance coverage solutions for the College's Post-65 retirees. Humana is willing to extend the College's contract to cover Post-65 retirees, with an annual increase in premiums of 7.5% percent.

Estimated total cost to the College for the coverages described above will not exceed \$163,468.15.

Recommendation

I recommend that the Board approve Humana as San Juan College's health insurance benefits to Post-65 participants in the College's Retiree Health Care Trust for calendar year 2020 as herein described.

9. Fiscal Year 2019-2020 Insurance Premiums

San Juan College obtains an array of property, liability, unemployment, and workers compensation coverages through the New Mexico Risk Management Department. The College has received notices of renewal premiums due for the period July 1, 2019 – June 30, 2020. Coverages and related premiums are reflected below. College administration recommends that the following coverages be renewed.

COVERAGE

FY20 PREMIUM

General Liability	\$ 14,821.45
Medical Malpractice	6,11.80
Aviation Aircraft – Drone	2,352.00
Civic Rights	110,371.73
Law Enforcement	3,510.38
Automobile Liability	2,088.88
Automobile Physical Damage	5,976.04
Blanket Property	261,804.37
Fine Arts	221.40
Boiler	3,951.06
Needlestick and Accidental Death & Dismemberment	19,488.20
Storage Tank Liability	747.00
Workers Compensation	114,686.42
State Unemployment	104,707.49
CyberSecurity	33,803.52

Total premiums are \$684,691.84. These premiums are a decrease of \$74,139.47 from the total premiums of \$758,831.31 for fiscal year 2019.

Recommendation

I recommend the Board approve the college administration’s recommendation that the aforementioned insurance coverage for fiscal year 2020 be renewed and that payment of the associated premiums be authorized.

Mr. Chance moved and Dr. Pope seconded the motion to take the recommended actions as presented on the Consent Agenda. **MOTION CARRIED** by unanimous voice vote.

ITEM G. OLD BUSINESS

None.

ITEM H. INDIVIDUAL ITEMS/NEW BUSINESS

None.

ITEM I. ANNOUNCEMENT OF NEXT MEETING

The next regular meeting will be held on **Tuesday, November 5, 2019 at 7:00 p.m.** in the San Juan College Board Room.

ITEM J. CLOSED SESSION

A motion was made at 7:52 p.m. by Mr. Chance and seconded by Dr. Pope for the Board to meet in Executive Session subject to the exception stated in NMSA

1978, Section 10-15-1(H)(7) of the Open Meetings Act to discuss: Four Corners Well Control vs. San Juan College; San Juan College vs. Four Corners Well Control.

MOTION CARRIED by a unanimous roll call vote. The Executive Session concluded at 9:10 p.m. and the matters discussed in the closed meeting were limited only to those specified in the motion for closure. Dr. Pope moved and Ms. Benny seconded the motion to return to the regular meeting. **MOTION CARRIED** by unanimous voice vote.

ITEM K. ADJOURNMENT

Mr. Chance and Dr. Pope seconded the motion to adjourn. Mr. Thompson adjourned the meeting at 7:52 p.m.

Mr. John Thompson, Chairman
San Juan College Board

ATTEST:

Dr. Joseph Pope, Vice-Chairman
San Juan College Board

Date: November 5, 2019