

**SJC BOARD
WORK SESSION MINUTES
October 1, 2019**

The work session was called to order at 5:28 p.m. with the following members present:

John C. Thompson, Chair
R. Shane Chance, Member
Dr. Joseph Pope, Member
Joe Rasor, Member

Staff members attending: Dr. Toni Hopper Pendergrass, Edward DesPlas, Adrienne Forgette, Boomer Appleman, Sandy Gilpin, Ron Jernigan, Kerri Langoni, Roy Lytle, John Boggs, Lorenzo Reyes, Michael Ottinger, Cheryl Jordan, Sherry Paxson, Alicia Corbell, Rhonda Schaefer, Carrie Tsosie-Jim, Steve Miller, Elizabeth Phelps, Mindi Schrum, Paulette Stanley, Jon Betz, Jeff Parkes, Chris Harrelson, Shelley Pickett, Alexis Domme, Kenny Hibner, Vanessa Tafoya, and Donna Ellis, Board Recorder

Topics discussed were:

1. Questions on Board Agenda Items

None.

2. Student Housing Update

Progress on Student Housing since the August Board Meeting was presented by Edward DesPlas and the following was reported:

September 16, 2019 – Phase I Environmental Site Assessment concluded there were “no recognized environmental conditions associated with the project”.

September 18, 2019 – Drilling performed for geotechnical tests. Currently awaiting resulting report.

September 30, 2019 – Phone conference with New Mexico Finance Authority’s (NMFA) Chief Lending Officer Zach Dillenbock and Regional Lending Officer Joe Durr to discuss:

- Public Project Revolving Fund financing
- Loan application process and need for SJC Board resolution to authorize and approve application
- If SJC submits SJC Board-approved application to NMFA by November 22, 2019, lending officers will attempt to take application package to NMFA Board in December 2019 or no later than January 2020
- If approved, financing can close approximately 90 days later

On November 5, 2019, the SJC Board will be presented with the NMFA finance application to authorize and approve the application.

Shortly thereafter, an RFP will be developed to solicit proposals for continued architectural design of the project.

3. 2019-2020 Annual Goals and Objective Under Strategic Directions and Plan

Dr. Pendergrass presented on the strategic planning that the President's Cabinet has done by looking at indicators and developing objectives.

Pathways Update

Dr. Forgette reported on the AACC Pathways Institute that the SJC Team just attended in New Orleans which focused on Pillar #3-Making Sure Students Are Learning. There is more work to be done in this area, but SJC will see the results in student success.

4. Overview of Advise Module: SJC Client Relationship Management (CRM) System

Dr. Appleman's presentation was moved to the November Work Session.

Meeting adjourned at 6:18 p.m.