

**SJC BOARD
WORK SESSION MINUTES
November 5, 2019**

The work session was called to order at 5:09 p.m. with the following members present:

John C. Thompson, Chair
Dr. Joseph Pope, Vice Chairman
Evelyn Benny, Member
R. Shane Chance, Member
Joe Rasor, Member

Staff members attending: Dr. Toni Hopper Pendergrass, Edward DesPlas, Adrienne Forgette, Boomer Appleman, Sandy Gilpin, Ron Jernigan, Kerri Langoni, Roy Lytle, John Boggs, Lorenzo Reyes, Michael Ottinger, Cheryl Jordan, Sherry Paxson, Alicia Corbell, Gayle Dean, Carrie Tsosie-Jim, Steve Miller, Elizabeth Phelps, Mindi-Kim Schrum, Paulette Stanley, Jon Betz, Jeff Parkes, Chris Harrelson, Shelley Pickett, Kenny Hibner, Amanda Robles, Leslie Saavedra, Gerald Williams, Lucy Haber, Kristie Ellis, Sherrie Biringer, Chris Rosen, Constance Taylor, and Donna Ellis, Board Recorder

Topics discussed were:

1. Questions on Board Agenda Items

None.

2. Review of September Financial Reports

Edward DesPlas provided a review of the September 2019 Operating Budget report. During the review of major revenue lines and major expenditures categories, discussion with the Trustees occurred about areas of the budget that are likely to be revised and presented to them for approval at the December 3rd Board meeting.

3. Student Housing Update: NMFA Finance Application

In preparation for a recommendation that the Board approve the New Mexico Finance Authority application to finance student housing, a Student Housing Update was delivered to bring Trustees up-to-date on the most recent projections for the development of student housing.

4. Roll-Out of SJC's Participation in UNMUDL

This agenda item was tabled for a future meeting.

5. SJC's Smoke-Free Policy Revision

Kenny Hibner, Amanda Robles, and Constance Taylor presented on the following areas for the Smoke, Tobacco, and Vape Free Policy at SJC:

- Dee Johnson Clean Air Act
- History of SJC's Tobacco-Free Policy
- Introduction of #livefreeSJC

- Students Promoting a Smoke, Tobacco, and Vape-Free Campus

6. Pathways Update

Dr. Forgette's presentation was moved to the December Work Session.

7. Overview of Advise Module: SJC Client Relationship Management (CRM) System

Dr. Appleman's presentation was tabled for a future meeting.

8. Visit to Ceramics Studio

Professor Don Ellis hosted a tour of the Clay Studio and instructed the Board of Trustees on a ceramic project where they learned how to apply horse hair to pottery for a very unique finish.

Meeting adjourned at 6:42 p.m.