

**SJC BOARD
WORK SESSION MINUTES
February 5, 2019 – 5:00 P.M.**

The work session was called to order at 5:10 p.m. with the following members present:

R. Shane Chance, Member
Joe Rasor, Member
Dr. Joseph Pope, Vice Chairman
Evelyn B. Benny, Member
Byron Manning, Secretary
Hoskie Benally, Jr., Member

Staff members attending were Toni Pendergrass, Boomer Appleman, Jon Betz, John Boggs, Alicia Corbell, Gayle Dean, Ed DesPlas, Adrienne Forgette, Sandy Gilpin, Ron Jernigan, Walter Kerce, Kerri Langoni, Michael Ottinger, Sherry Paxson, Lorenzo Reyes, Rhonda Schaefer, Carrie Tsosie-Jim, Jenny Lambert-Beaty, Jeanne Winchell, Dr. Kelly Kelley, Liesl Dees, and Jeanne Notson, Board Recorder.

Guests: T. Greg Merrion, Chris Traylor, AJ Bowers, Christopher Sanders, Charlene Chavez, Christa Kulidge, Linda Calkins, and Kymbr Mordecki

Topics discussed were:

1. Questions on Board Agenda Items

None.

2. 2018 Audit Report/Comprehensive Annual Financial Statements (Power Point)

Mr. A.J. Bowers of Carr, Riggs & Ingram, reviewed the audit report focusing on the financial statement highlights. There was only one significant deficiency noted. Mr. Bowers thanked Kristie Ellis and her staff for their assistance.

3. Four Corners Innovation (FCI) Update (Power Point)

Ms. Alicia Corbell reported that Four Corners Innovation (FCI) is the research park for San Juan College. FCI has three part time staff members. The board members are voluntary and uncompensated.

Mr. T. Greg Merrion shared the purpose of FCI is to support San Juan College (SJC), invest in innovations with a tie to SJC, and utilize SJC assets (physical and human) to generate revenue. FCI will be holding an Energy Conference April 24- 25, 2019. They also administer driving tests for SJC's CDL program and Well Control testing out of our area.

Mr. Chris Traylor joined the meeting via ZOOM. He updated the board on Heavy Oil, a company in which FCI has an investment. They are developing a process to upgrade heavy oil to useable crude oil and at the same time clean the water that is utilized. They hope to reduce a twenty step process to a single step. SJC has provided interns, collaborated on grants, and provided space at the Quality Center for Business.

4. Career-Life Engagement and Readiness (CLEAR) Program (Power Point)

Dr. Pendergrass introduced the team that has been developing the CLEAR program. Ms. Jenny Lambert-Beaty, Director Adult Education Program, presented the Career-Life Engagement and Readiness (CLEAR) Program. This program will be housed under the School of Humanities. There is only one other program like it in the state of New Mexico. The program will result in a specialized certificate of occupational training for those with intellectual disabilities enabling those individuals to obtain gainful employment. It will be a four-semester, year-round program with one instructor and two aides. The expected ROI is 1.05 the first year and in the second year is 1.3. The CLEAR program has been submitted for federal financial aid approval. Fall 2019 is the anticipated launch date.

5. Housing Update (Power Point)

Executive Vice President Ed DesPlas reviewed the timeline of events for the housing project. The original site that was chosen has an issue with ground stability. The College is reviewing alternative sites. Due to the complexity of the project and unforeseen delays with site analysis the projected completion date is now August 2021.

The meeting ended at 7:05 p.m.