

SJC BOARD
WORK SESSION MINUTES
April 6, 2021

The Work Session was called to order at 5:10 p.m. with the following members present:

Joseph Rasor, Chairman
Hoskie Benally, Jr., Vice Chairman
R. Shane Chance, Secretary
Evelyn Benny, Member
Byron Manning, Member
John Thompson, Member
Valerie Uselman, Member

Staff Members Attending via Zoom:

Dr. Toni Pendergrass, Edward DesPlas, Boomer Appleman, Adrienne Forgette, Karen Acree, Don Beauregard, Elaine Benally, Jill Bishop, Josh Bishop, Debbie Chalmers, Alicia Corbell, Sherri Cummins, Gayle Dean, Katherine Elliott, Kristie Ellis, Sandy Gilpin, Chris Harrelson, Ron Jernigan, Karen Krob, Kerri Langoni, Roy Lytle, Robert Martinez, Steve Miller, Michael Ottinger, Jeff Parkes, Sherry Paxson, Elizabeth Phelps, Shelley Pickett, Eddy Rawlinson, Lorenzo Reyes, Amanda Robles, Chris Rosen, Rhonda Schaefer, Linda Schwinghammer, Paulette Stanley, Vanessa Tafoya, Carrie Tsosie-Jim, and Donna Ellis, Board Recorder

Topics Discussed Included:

1. Questions on Board Agenda Items

None.

2. February 2021 Operating Budget

SJC is still “in the black” and revenues are exceeding expenditures. Tuition and Fees revenue is coming up about \$1.2 million short as a result of the spring semester enrollment decline, but the CRSSAA grant funds have prevented SJC from having to further cut the budget this fiscal year as reported by Edward DesPlas.

3. FY 2022 Revenue Projections and FY 2021 Year-End Revision

Edward DesPlas reported on what’s ahead for the FY 2021 year-end Budget Adjustment Request – all is good, no surprises, and no red ink projected. Regarding FY 2022, state funding is shaping-up as has been projected. A state-funded 1.5% pay increase for eligible full-time employees is in the future. Between state funds, projected increase in enrollments (Tuition/Fee revenue), and a slight increase in property tax revenue, SJC will see an increase in discretionary funds of roughly \$1.7 million. That \$1.7 million falls about \$1.5 million short of being able to restore all that had to be cut from the FY 2021 budget.

4. Planned Uses of Fund Balance and Proposed Revision to Board Policy 806

Edward DesPlas informed the Trustees that over the last several years, SJC’s fund balance has been on the rise. As it has increased, the College has made some plans

and commitments for use of these residual funds. In conjunction to this, the request for proposed revisions to Fund Balance Board Policy 806 were explained to the Trustees.

5. Capital Projects Priorities

Edward DesPlas reported that SJC is at the point in the State's capital outlay planning wherein the College needs for our Board of Trustees to approve the top two capital priorities for which to request State funding from the New Mexico Higher Education Department (NMHED). Upon NMHED approval, such requests could receive consideration in the Spring 2022 Legislative Session. SJC's first priority is the "Technology Infrastructure Upgrades" and second would be the "Relocation of the Physical Plant Building".

6. Federal Earmark Requests

Edward DesPlas informed the Trustees that SJC has submitted a number of requests to fund community projects with federal "earmark" funds (a.k.a. Congressionally Directed Spending). The Board of Trustees were presented with this information, asking for their approval of the resolutions to support the requests, which is an item on the agenda for the regular Board meeting.

7. San Juan College Foundation Update

Gayle Dean gave a presentation to the Trustees informing them of the good work which has been done by the Foundation and the excellent fiscal fitness it has achieved.

8. HLC Financial Ratio Analysis – FY 2020

Edward DesPlas informed the Trustees that the Higher Learning Commission (HLC) examines the financial health of its member, accredited colleges through ratio analysis on an annual basis. Mr. DesPlas' presentation showed the FY 2020 ratios that were submitted on the HLC deadline of April 2, 2021. SJC's FY 2020 ratios will keep the College within the HLC's financial condition expectations.

Meeting adjourned at 7:02 p.m.