

**MINUTES OF REGULAR MEETING  
SAN JUAN COLLEGE BOARD  
July 11, 2023**

**ITEM A.     CALL TO ORDER**

Chairman Rasor called the meeting to order at 6:04 p.m. The following members were present:

Joseph Rasor, Chairman  
Evelyn Benny, Vice Chairwoman  
Valerie Uselman, Secretary  
R. Shane Chance, Member  
Byron Manning, Member  
John Thompson, Member

Absent:   Hoskie Benally, Jr., Member

**ITEM B.     WELCOME OF GUESTS AND VISITORS**

San Juan College administrators and staff in attendance included:  
Toni Hopper Pendergrass, Edward DesPlas, Lisa Perez,  
Kerri Langoni Carpenter, Yolanda Benally, Josh Bishop, Troy Brown,  
Jordan Cepeda, Alicia Corbell, Gayle Dean, Meghan Kattner, Randall Keeswood,  
Kris Kraly, Karen Krob, Roy Lytle, Mike Offutt, Michael Ottinger,  
Eddy Rawlinson, Chris Rosen, Rhonda Schaefer, Carrie Tsosie-Jim, and  
Donna Ellis, Board Recorder

Guest(s): Judy Hale, Dorothy Nobis

**ITEM C.     ADOPTION OF AGENDA**

Mr. Manning moved and Mr. Chance seconded to remove the Closed Session from the agenda. **MOTION CARRIED** by unanimous voice vote.

**ITEM D.     REPORTS**

**1.   Monthly Presentation**

No presentation.

**iCare Minute Video**

No video.

**Association Reports**

No report from the Student Association.

Faculty Association representative, Ms. Kris Kraly, provided the Board with a report.

Professional Staff Association representative, Ms. Megan Kattner, provided the Board with a report.

Support Staff Association representative, Ms. Jordan Cepeda, provided the Board with a report.

**ITEM E. CITIZEN COMMENT**

None.

**ITEM F. CONSENT AGENDA**

**1. June 6, 2023 Work Session Minutes**

The June 6, 2023, Work Session Minutes were presented in the Board Packet for approval.

**2. June 6, 2023 and June 29, 2023 Board Meeting Minutes**

The June 6, 2023 and June 29, 2023, Board Meeting Minutes were presented in the Board Packet for approval.

**3. Correspondence**

None.

**4. Financials**

Financial reports for the months ended May 31, 2023, were presented in the Board Packet.

**5. Personnel Report**

The following employment actions were made since the last Board meeting:

Appointments: Kristen Kennedy, Financial Aid Technician, Financial Aid, effective May 30, 2023; Sonny Shaw, Technical Support Manager, Information Technology Center, effective May 30, 2023; Tyler Andrews, IT Project Manager, Information Technology Center, effective June 19, 2023; Maryann Jacobs, Program Advisor, NASNTI Native SOAR, effective June 19, 2023.

Changes: Stacy Wilson, Part-time Custodian, Physical Plant to Custodian, Physical Plant, effective May 12, 2023; Tenesha Betoni, Preschool Coordinator, Early Childhood Education to Director/Instructor of Early Childhood Education, Teacher Education, effective June 1, 2023;

Charlie McCollum, Instructor-CDL, School of Energy to Assistant Professor-CDL, School of Energy, effective June 16, 2023; Devin Scott, Program Specialist, CLC to Web Content Specialist, Marketing and Public Relations, effective June 20, 2023; Alyssa Wagner, Health Sciences Advisor, School of Health Sciences to Health Sciences Pathway Coordinator, School of Health Sciences, effective July 1, 2023.

Separations: George Chota, Clinical Coordinator-Instructor, School of Health Sciences, separation of employment, effective May 13, 2023; Diono Farley, Custodian, Physical Plant, separation of employment, effective May 24, 2023; Valentino Tyler, Security Officer, Public Safety, separation of employment, effective May 29, 2023; Julie DeLauter, Accounting Technician, Business Office, separation of employment, effective June 12, 2023; Hillary Berryman, Coordinator-Instructor, School of Health Sciences, separation of employment, effective June 14, 2023; Kaana Watchman, Program Advisor, TRIO STEM-H, separation of employment, effective June 28, 2023; Jake Arellano, Assistant Professor, School of Energy, retirement, effective June 30, 2023; Louella Clary, Assistant Professor-Cosmetology, School of Trades and Technology, retirement, effective June 30, 2023; Gordon DeSpain, Professor-Math, School of Science, Math and Engineering, retirement, effective June 30, 2023; Marlinda Kaulaity, Associate Professor-English, School of Humanities, retirement, effective June 30, 2023; Larry King, Copy Services Technician, Copy Services, retirement, effective June 30, 2023; Evan Rathbun, Tutoring Center Support Technician, Student Success Center, Halie Thompson, Administrative Assistant, Physical Plant, separation of employment, effective June 30, 2023.

**6. Deletion of Equipment from Inventory**

None.

**APPROVAL OF CONSENT AGENDA**

Mr. Thompson moved and Ms. Benny seconded to take the recommended actions as presented on the Consent Agenda. **MOTION CARRIED** by unanimous voice vote.

**ITEM G. OLD BUSINESS**

None.

**ITEM H. INDIVIDUAL ITEMS/NEW BUSINESS**

**1. IT CORE REPLACEMENT**

The College’s data center “core” is past its expected lifespan and in need of replacement. The “core” is the backbone of the data center and is a critical

infrastructure component that provides connectivity for the entire campus. The College's current core is over twelve (12) years old; industry standards recommend core replacement should occur every ten (10) years.

Under the guidance of the College Purchasing Department, pricing for this phase of the IT infrastructure project has been provided by Aquila Inc., utilizing New Mexico State Price Agreement (SPA) #20-00000-21-00010 AC in the amount of \$363,728.01 (plus shipping and applicable gross receipts taxes) for material and supplies, and SPA # 90-00000-19-00065AI in the amount of 7,758.00 (plus gross receipt taxes) for services. College administration recommends 10% contingency of \$37,148.60 due to the price and supply volatility in today's IT market.

Replacement of the College's IT Core is part of the College's IT Infrastructure Master Plan and will be funded by the State General Obligation Bonds that were approved by voters in November 2022.

Mr. Chance moved and Mr. Manning seconded to approve this purchase through the New Mexico State Price Agreements as indicated above from Aquila Inc. and that a purchase order be authorized for \$408,634.61 plus shipping and applicable gross receipts taxes. **MOTION CARRIED** by unanimous voice vote.

## 2. **JOB ORDER ELECTRICIAN SERVICES**

Following the State of New Mexico Procurement Code, Sections 13-1-21 through 13-1-199, NMSA 1978, the College Purchasing Department solicited proposals for electrician services through Request for Proposals #RFP 24-54223. This is a one (1) year contractor pool, with the option to renew for up to three (3) additional one-year terms. This pool will provide job order electrician services upon specific needs of the College. As jobs arise, contractors within the approved pool will be selected based on their expertise and availability. Over the term of this pool of service providers, expenditures will not exceed \$200,000 plus gross receipts taxes for the first year.

College administration recommends the following contractors be approved for placement in this pool of service providers and awarded jobs required by the College:

Echo Electric Co Inc., 610 DeKalb Road, Farmington, NM  
Ross Wes Electrical Services Inc., 1332 W Murray Drive, Farmington, NM  
Trophy Ridge Electric LLC, PO Box 6402, Farmington, NM

Mr. Thompson moved and Ms. Uselman seconded to approve the contract pool for electrician services as herein described and authorize expenditures over the term of the contract for the approved pool not to exceed \$200,000 plus gross receipts taxes. **MOTION CARRIED** by unanimous voice vote.

### 3. **JOB ORDER PIPE REPAIR SERVICES**

Because our facility's aging water pipes spring leaks in an un-planful way, the College needs an expeditious way in which to affect sudden pipe repair projects. Establishing a job order pool will enable the College to accomplish these repairs as needs arise.

Following the State of New Mexico Procurement Code, Sections 13-1-21 through 13-1-199, NMSA 1978, the College Purchasing Department solicited proposals for pipe repair services through Request for Proposals #RFP 24-54264. This is a one (1) year contractor pool, with the option to renew for up to three (3) additional one-year terms. This pool will provide job order pipe repair services based upon the specific needs of the College. As jobs arise, contractors within the approved pool, will be selected based on their expertise and availability. Use of this pool enables the College to accomplish small projects as leaks appear in our aging waterlines. Over the term of this pool of service providers, expenditures will not exceed \$150,000 plus gross receipts taxes for the first year.

College administration recommends the following contractors be approved for placement in this pool of service providers and awarded repair jobs required by the College:

LDH Enterprises LLC, 6645 Isleta Blvd SW, Albuquerque, NM 87105  
Top Notch Mechanical LLC, 1680 Carpenter Drive, Bosque Farms, NM 87068

Mr. Chance moved and Mr. Manning seconded to approve the contractor pool for pipe repair services as herein described and authorize expenditures over the term of the contract for the approved pool not to exceed \$150,000 plus gross receipts taxes. **MOTION CARRIED** by unanimous voice vote.

## **ITEM H. INDIVIDUAL ITEMS/NEW BUSINESS (Continued)**

### 4. **APPROVAL OF PRESIDENT'S CONTRACT**

As the second year of President Toni Hopper Pendergrass' three-year contract has ended, the Board is required by contract to extend President Pendergrass' contract by another three years should it wish to retain Dr. Pendergrass beyond the current contract, June 30, 2024. Extension of the President's employment is accomplished through a new contract, effective July 1, 2023 through June 30, 2026.

Trustees were provided with a copy of the new contract form in advance of this meeting.

Mr. Chance moved and Ms. Benny to approve the new three-year contract for Dr. Toni Hopper Pendergrass to begin July 1, 2023. **MOTION CARRIED** by unanimous voice vote.

**ITEM I. ANNOUNCEMENT OF NEXT MEETING**

The date of the next regular meeting will be **Tuesday, August 1, 2023, at 6:00 p.m.** in the San Juan College Board Room.

**ITEM J. CLOSED SESSION**

No Closed Session.

**ITEM K. ADJOURNMENT**

Mr. Chance moved and Ms. Benny seconded the motion to adjourn the meeting. Chairman Rasor adjourned the meeting at 6:37 p.m.

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Mr. Joseph Rasor, Chairman  
San Juan College Board

ATTEST:

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Ms. Valerie Uselman, Secretary  
San Juan College Board

Date: August 1, 2023