

**MINUTES OF REGULAR MEETING
SAN JUAN COLLEGE BOARD
November 4, 2024**

ITEM A. CALL TO ORDER

Chairperson Uselman called the meeting to order at 6:41 p.m. The following members were present:

Valerie Uselman Chairperson
R. Shane Chance, Vice Chairperson
Evelyn Benny, Secretary
Bev Taylor, Member
GloJean Todacheene, Member

Absent: Joseph Rasor, Member
Byron Manning, Member

ITEM B. WELCOME OF GUESTS AND VISITORS

San Juan College administrators and staff in attendance included:
Toni Hopper Pendergrass, Edward DesPlas, Boomer Appleman, Kerri Langoni Carpenter, Yolanda Benally, Lorenzo Reyes, Carrie Tsosie-Jim, Valene Begaye, Josh Bishop, Troy Brown, Minhwa Choi, Jeff Chorn, Margaret Clair, Amy Cooper, Andrea Cooper, Cameron Cooper, Alicia Corbell, Gayle Dean, Veronica Evans, Jean-Paul Konda-Ntusi, Vaughn Lewis, Nicholle Liessman, Roy Lytle, Murdoch Maloney, Robert Martinez, Hannah Messenger, LizBeth Moreno, Brittany Nichols, Michael Ottinger, Sherry Paxson, Harley Prinster, Eddy Rawlinson, Rhonda Schaefer, and Donna Ellis, Recorder

Guest(s): Camden Ramsey, Ursula Smith

ITEM C. ADOPTION OF AGENDA

Mr. Chance moved and Ms. Todacheene seconded to adopt the agenda as presented. **MOTION CARRIED** by unanimous voice vote.

ITEM D. REPORTS

1. Monthly Presentation

Dr. Michael Ottinger, Vice President for Learning, will recognize faculty members for the Henderson Teaching Excellence Awards for the 2024-2025 Academic Year awarded by the San Juan College Rank and Promotion Committee.

iCare Minute Video

No video.

2. Association Reports

Faculty Association representative, Ms. Nicholle Liessmann, will provide the Board with a presentation.

Professional Staff Association representative, Ms. Margaret Clair, will provide the Board with a presentation.

Support Staff Association representative, Ms. LizBeth Moreno, will provide the Board with a presentation.

Associated Students representative, Mr. Camden Ramsey, will provide the Board with a presentation.

ITEM E. CITIZEN COMMENTS

None.

ITEM F. CONSENT AGENDA

1. October 7, 2024, Work Session Minutes

The October 7, 2024, Work Session Minutes were presented in the Board Packet for approval.

2. October 7, 2024, Board Meeting Minutes

The October 7, 2024, Board Meeting Minutes were presented in the Board Packet for approval.

3. Correspondence

None.

4. Financials

None.

5. Personnel Report

The following employment actions were made since the last Board meeting:

Appointments: Myriah Benally, Administrative Assistant II, TRIO SSS-STEM-H, effective September 23, 2024; Natahlya Chapman, Associate Teacher – East Center, Child and Family Development Center, effective

September 23, 2024; Rylynn Johnson, Part-time Associate Teacher, Child and Family Development Center, effective September 23, 2024; Hannah Messenger, Director of Student Engagement and Campus Life, Student Services, effective September 30, 2024; Diego Armenta, Custodian, Physical Plant, effective October 7, 2024; Rebecka Hagelbarger, Program Advisor, TRIO Educational Opportunity Center, effective October 7, 2024; Latasha Becenti, Medical Assistant, Health Center, effective October 14, 2024; Rose Martinez, Administrative Assistant II, SJC East Center, effective October 14, 2024.

Changes: Aidan Benally, Custodian, Physical Plant to Custodial Crew Lead, Physical Plant, effective September 30, 2024, Mikel Wilson, CDL Lead/Assistant Professor, School of Energy to Assistant Professor of Heavy Equipment Operator Program, School of Energy, effective September 30, 2024.

Separations: Broderick Begay, Makerspace Technician, Business Incubation and Acceleration Initiatives, separation of employment, effective September 13, 2024; Shayna Charley, Custodian, Physical Plant, separation of employment, effective September 26, 2024; Laura Pate, Coordinator-Accessibility Services, Testing Center and Accessibility Services, separation of employment, effective September 27, 2024; Dan Alston, Senior Maintenance Worker, Physical Plant, retirement, effective September 30, 2024; Charlie McCollum, Assistant Professor, School of Energy, retirement, effective September 30, 2024.

6. Deletion of Equipment from Inventory

College administration recommends the disposition of certain assets that are worn out, unrepairable, cannibalized, obsolete, or otherwise unusable. In accordance with Chapter 13-6-1 through 4 (Article 6) of the New Mexico State Statute, the Board is required to affirm the administration's recommendation. (The list of the assets recommended for disposition are included in the Board Packet.)

Recommendation

I recommend the Board of Trustees approve the College administration's recommendation and approve the listed items for disposal.

7. Higher Education Endowment Fund Report – June 30, 2024

San Juan College is required to submit to the New Mexico Higher Education Department an annual report that provides the status of all legislative Higher Education Endowment Funds appropriated to the College and Foundation as of June 30, 2024.

The report for San Juan College at June 30, 2024 has been provided in the Board packet for this meeting.

Recommendation

I recommend the Board of Trustees approve San Juan College’s Higher Education Endowment Fund Report at June 30, 2024.

8. Collaborative for Higher Education Shared Services (CHESS)

By decision of the CHESS Board, CHESS Fiscal Year 2025 Budget Adjustment #1 was recently approved. This adjustment provides for an additional four years of historic student data to the six years initially planned for the Workday Student Information System. For this purpose, an additional cost of \$14,580.00 will be added to San Juan College’s Fiscal Year 2025 allocated costs from CHESS.

These changes are summarized below:

CHESS/Workday Costs, SJC Board approved 4/29/2024	\$3,991,070.00
Addition of FY25 BAR #1	<u>14,580.00</u>
Adjusted Total, FY2025 Costs through CHESS	\$4,005,649.00

Outside Funding Sources:

Fiscal Year 2025 C2 Funding (CHESS)	\$1,541,846.00
Revised Fiscal Year 2025 Net Costs	\$2,463,803.00

Recommendation

I recommend the Board of Trustees approve San Juan College’s revised costs through CHESS, not to exceed \$4,005,649.00 and the College’s use of total outside funding of up to \$1,541,846.00 for Fiscal Year 2025.

9. 3% Scholarship Awardees

Section 21-13-19 NMSA 1978 allows for community college boards to establish and grant gratis scholarships to students who are residents of New Mexico. At San Juan College, these scholarships have become known as “3% Success Scholarships”. In the Fall 2024 semester, 207 students were awarded these scholarships at a total cost of \$62,100.00. A list of the students who have received this assistance was distributed to Trustees with the Board agenda packet.

Recommendation

I recommend the Board of Trustees ratify the award and disbursement of the “3% Success Scholarships” for the Fall 2024 semester.

10. Information Report – Spending Under Previously Granted Authority for Reasonable Accommodations

At the June 6, 2023, Board of Trustees meeting, the Board authorized the President and the Executive Vice President for spending authority of up to \$500,000.00 in Fiscal Year 2024.

Interpreting services have primarily been provided by Catholic Community Services - \$299,599.53; Lango SW LLC - \$84,194.35; Note – Taking Express -\$3,870.00; and SignGlasses – CART - \$3,432.00 for a total expense of \$391,095.88 in Fiscal Year 2024.

Recommendation

I recommend that the Board of Trustees acknowledge receipt of this information.

11. Information Report – Official Cohort Default Rate

A cohort default rate is the percentage of a school's borrowers who enter repayment on certain Federal Family Education Loan (FFEL) Program or William D. Ford Federal Direct Loan (Direct Loan) Program loans during a particular federal fiscal year (FY), October 1 to September 30, and default or meet other specified conditions prior to the end of the second following fiscal year. The U.S. Department of Education releases official cohort default rates once per year. A default rate of 30 percent or higher can jeopardize a college's ability to receive federal aid. (Federal Student Aid: www2.ed.gov/offices/OSFAP/defaultmanagement/cdr.html)

According to the Higher Education Act of 1965 (HEA), as amended, The Higher Education Reconciliation Act of 2005 (HERA), Pub.L.109-71 and the Department of Education's (Department) regulations, San Juan College is not subject to any sanctions based on the school's Fiscal Year 2021 cohort default rate.

San Juan College's official cohort default rate for Fiscal Year 2021 is 0.0%. To provide a historic perspective, recent years' rates were:

FY2020	0.0%
FY2019	3.3%
FY2018	12.7%
FY2017	14.1%
FY2016	15.9%
FY2015	18.4%
FY2014	20.5%
FY2013	20.6%
FY2012	22.6%
FY2011	22.7%

In March 27, 2020, Congress and the President enacted the Coronavirus Aid, Relief, and Economic Security Act (P.L. 1160-136). The act suspended interest accrual, monthly loan payments, and involuntary collection on Direct Loan program loans and ED-held FFEL program loans through September 30, 2020. In August 2020, the relief measure was extended to December 31, 2020. Then, December 4, 2020, another extension occurred to January 31, 2021. On his first day in office, President Biden extended the student loan relief measures without an end date.

Repayment of student loans began October 2023 after being on hold for over three years due to the COVID-19 pandemic. Interest on loans began accruing again on September 1, 2023.

Recommendation

I recommend the Board of Trustees review and be aware of this information.

APPROVAL OF CONSENT AGENDA

Ms. Todacheene moved and Ms. Taylor seconded to take the recommended actions as presented on the Consent Agenda. **MOTION CARRIED** by unanimous voice vote.

ITEM G. OLD BUSINESS

None.

ITEM H. INDIVIDUAL ITEMS/NEW BUSINESS

1. JOB ORDER PIPELINE REPAIR SERVICES FISCAL YEAR 2025 UPDATE

At the June 3, 2024 Board meeting, Job Order Pipeline repair was approved for an amount not to exceed \$250,000.00 plus gross receipts taxes, utilizing two suppliers – LDH Enterprises LLC and Top Notch Mechanical LLC.

We are approaching the Board approved limit and with the coming of the cold season, we have discovered some leaks in our hot water heating lines that need repair or replacement.

College administration recommends approval of \$200,000.00 to repair, as necessary, our aging pipelines. This would bring the Fiscal Year 2025 Spend Authorization to \$450,000.00 plus applicable taxes.

Should the repairs be needed, they will be funded from Repair and Replacement fund balance.

Ms. Todacheene moved and Ms. Benny seconded to approve the additional funds for pipeline repair services as herein described. **MOTION CARRIED** by unanimous voice vote.

2. JOB ORDER PLUMBING SERVICES

Due to occasional repair needs, the College needs an expeditious way in which to correct sudden plumbing issues. At the January 2024 Board meeting the Board approved Top Notch Mechanical for Job Order Plumbing Services, procured through Request for Proposals (RFP) #24-55707. Extension of this contract is recommended for an additional year, year two (2) of an optional four (4) year maximum term contract.

Note: Top Notch Mechanical is also one of two approved participants in the Pipe Repair pool.

Ms. Taylor moved and Mr. Chance seconded to approve the extension of Job Order Plumbing Services contract and grant additional spending authority in the amount of \$200,000.00. **MOTION CARRIED** by unanimous voice vote.

ITEM I. ANNOUNCEMENT OF NEXT MEETING

The date of the next regular meeting will be **Monday, December 2, 2024, at 5:00 p.m.** in the San Juan College Board Room.

ITEM J. CLOSED SESSION

No Closed Session.

ITEM K. ADJOURNMENT

Mr. Chance moved and Ms. Taylor seconded the motion to adjourn the meeting.
Chairperson Uselman adjourned the meeting at 7:18 p.m.

Ms. Valerie Uselman, Chairperson
San Juan College Board

ATTEST:

Ms. Evelyn Benny, Secretary
San Juan College Board

Date: December 2, 2024