

**MINUTES OF REGULAR MEETING
SAN JUAN COLLEGE BOARD
February 2, 2026**

ITEM A. CALL TO ORDER

Chairperson Valerie Uselman called the meeting to order at 6:13 p.m. The following members were present:

Valerie Uselman, Chairperson
R. Shane Chance, Vice Chairperson
Evelyn Benny, Secretary
Julie Rasor, Member
Bev Taylor, Member
GloJean Todacheene, Member

Absent: Byron Manning, Member

ITEM B. WELCOME OF GUESTS AND VISITORS

San Juan College Administrators and Staff in Attendance Included:
Toni Hopper Pendergrass, Boomer Appleman, Kerri Langoni Carpenter,
Michael Ottinger, Ana Greif, Carrie Tsosie-Jim, Josh Bishop, Alicia Corbell,
Gayle Dean, Thalia Garcia-Charley, Jennifer Goodland, Nicholle Liessmann,
Roy Lytle, Murdoch Maloney, Hannah Messenger, Lizbeth Moreno,
Kimberly Nath, Sherry Paxson, Chris Rosen, Rhonda Schaefer, Brandie Solomon,
Meridee Walters, and Donna Ellis, Recorder

Guest(s): Alexis Howell, George Sharpe

Mr. George Sharpe, Investment Manager at Merrion Oil and Gas, presented a Certificate of Achievement to Ms. Alexis Howell, a San Juan College student, in recognition of her completion of his engineering mentorship program.

ITEM C. ADOPTION OF AGENDA

Ms. Todacheene moved and Ms. Benny seconded to adopt the agenda as presented. **MOTION CARRIED** by unanimous voice vote.

ITEM D. REPORTS

1. Monthly Presentation

No presentation.

iCare Minute Video

No video.

2. Association Reports

Support Staff Association representative, Ms. Thalia Garcia-Charley, will provide the Board with a report.

Associated Students representative, Ms. Taylor Zamora, will provide the Board with a report.

Professional Staff Association representative, Ms. Jennifer Goodland, will provide the Board with a report.

Faculty Association representative, Ms. Nicholle Liessmann, will provide the Board with a report.

ITEM E. CITIZEN COMMENTS

None.

ITEM F. CONSENT AGENDA

1. January 5, 2026 Work Session Minutes

The January 5, 2026, Work Session Minutes were presented in the Board Packet for approval.

2. January 5, 2026 Board Meeting Minutes

The January 5, 2026, regular Board Meeting Minutes and January 7, 2026, Special Board Meeting with the Legislators were presented in the Board Packet for approval.

3. Correspondence

None.

4. Financials

The Financial Report for the period ending November 30, 2025, was presented in the Board Packet.

5. Personnel Report

The following employment actions were made since the last Board meeting:

Appointments: Alexia Keith, Intake Assistant, Student Resource Center, effective January 5, 2026; Andrea Schultz, Student Apprenticeship and Internship Coordinator, Center for Student Careers and Employment, effective January 5, 2026; Keisha Jim, Associate Teacher for Pre-K, Child and Family Development Center, effective January 5, 2026; Sierra Sanchez, Operations Coordinator, School of Energy, effective January 5, 2026; Clare Barker, Instructor of English, School of Arts and Humanities, effective January 7, 2026; Karina Todechine, Reference and Instruction Librarian, Library, effective January 7, 2026; Neva Watkins-Ewing, Instructor of Sociology, School of Business, Information Technology, and Social Sciences, effective January 7, 2026.

Changes: Valerie Harrison, Accounting Technician I, Business Office to Accounting Supervisor-Accounts Payable, Business, effective January 20, 2026; Sophina Tyler, Assistant Controller, Business Office to Assistant Director of Financial Aid, Financial Aid, effective January 20, 2026; Aaron Cogburn, Part-Time Clinical Coordinator of EMS Program, School of Health Sciences to Instructor/Clinical Coordinator of EMS Program, School of Health Sciences, effective January 26, 2026.

Separations: Joshua Tollett, Security Officer, Department of Public Safety, Separation of Employment, effective January 2, 2026; Gabriel Paz Soldan, Technical Theatre Coordinator, Fine Arts and Special Events, Separation of Employment, effective January 16, 2026.

6. Deletion of Equipment from Inventory

College Administration recommends the disposition of certain assets that are worn out, unrepairable, cannibalized, obsolete, or otherwise unusable. In accordance with Chapter 13-6-1 through 4 (Article 6) of the New Mexico State Statute, the Board is required to affirm the administration's recommendation. (The list of the assets recommended for disposition are included in the Board Packet.)

Recommendation

I recommend the Board of Trustees approve the College Administration's recommendation and approve the listed items for disposal.

7. Student Telehealth Call Center

San Juan College students continue to face challenges to their personal, educational, and professional success. One such area is mental and emotional wellbeing, which is crucial to students, as well as life success. In an effort to meet those needs, the College has used a Telehealth Center which provides our students with mental health care support and referrals.

At the December 2022 Board meeting, Virtual Care Group was approved by the Board to provide Telehealth services for San Juan College students with a contract for one year (and optional three additional one-year terms not to exceed four years in total).

Last year, Virtual Care Group was acquired by Uwill, Inc. and, as such, Uwill has also acquired our contract with the optional extensions. Uwill, Inc. has agreed to hold existing pricing for this fourth year of a maximum four-year contract.

San Juan College leadership recommends this contract be extended for another year at a price of \$99,456.00, plus applicable taxes, to provide for unlimited behavioral health and on-demand crisis counseling.

Resources for this expense have been budgeted in the Fiscal Year 2026 Operating Budget.

Recommendation

I recommend the Board of Trustees approve Uwill, Inc. for the fourth and final contract year, to provide Telehealth services for San Juan College students at a cost not to exceed \$99,456.00 plus applicable taxes.

8. Fire Suppression Systems Maintenance and Repairs

The College follows state requirements and safeguards its facilities by contracting its fire protection systems inspection, testing and maintenance services. In that regard, the State Fire Marshal has recently begun requiring sensitivity testing on SJC fire alarm systems, resulting in increased costs of services which, until now, have been below the Board's approval threshold.

In a previous fiscal year, proposals were solicited through RFP 24-54175. The only vendor to submit a proposal, Cooper Fire Protection Services (headquartered in Farmington, NM) has been fulfilling the College's needs for fire protection systems inspection, testing, and maintenance services. At the beginning of Fiscal Year 2026, a blanket purchase order for \$74,500.00 was issued to Cooper Fire Protection Services. Because of the new requirements of the Fire Marshall, the current blanket purchase order needs to be increased to an amount not to exceed \$140,000.00 through June 30, 2026.

Recommendation

I recommend the Board of Trustees approve a \$65,500.00 increase in the blanket purchase order to Cooper Fire Protection Services, Inc.

APPROVAL OF CONSENT AGENDA

Ms. Rasor moved and Ms. Taylor seconded to take the recommended actions as presented on the Consent Agenda. **MOTION CARRIED** by unanimous voice vote.

ITEM G. OLD BUSINESS

None.

ITEM H. INDIVIDUAL ITEMS/NEW BUSINESS

1. FLOORING REPLACEMENT

The College has determined that the flooring in some areas of the Quality Center for Business and South Hutton Campus has deteriorated beyond repair and needs to be replaced.

Under the guidance of the College Purchasing Department and following a detailed and documented process to meet all of the State of New Mexico Procurement requirements, pricing has been obtained pursuant to Cooperative Educational Services (CES) contract number: 2026-03-G1172 ALL from Jaynes Corporation headquartered in Albuquerque, NM, with an office in Aztec, NM, in an amount not to exceed \$196,857.00 plus applicable taxes and fees.

Mr. Chance moved and Ms. Benny seconded to approve this construction through Cooperative Educational Services, to be fulfilled by Jaynes Corporation in an amount not to exceed \$200,000.00 plus applicable taxes and fees. **MOTION CARRIED** by unanimous voice vote.

2. CUSTOMER RELATIONS MANAGEMENT (CRM) SOFTWARE AND IMPLEMENTATION

As the implementation project of Workday Student Information System (SIS) progresses, the SJC Information Technology and Student Services teams have determined it is necessary to replace the current Customer Relations Management (CRM) software (Ellucian) because it does not integrate with Workday's SIS.

Following the State of New Mexico Procurement Code, Sections 13-1-21 through 13-1-199, NMSA 1978, the College Purchasing Department solicited responses for Customer Relations Management (CRM) software through Invitation to Bid ITB 26-05469. The recommendation is to award to Technolutions, Inc. for the Slate CRM software for \$337,500.00 plus applicable taxes. Under the guidance of the College Purchasing Department,

pricing pursuant to Choice Partners contract 25/018MF-23 was obtained from Ferrilli, headquartered in Haddonfield, NJ. (with no offices in the Four Corners) in an amount of \$277,500.00 plus applicable taxes.

Ferrilli provides Consulting Services for the CRM. They will provide the implementation and integration of the CRM software into Workday for SIS. Ferrilli’s Higher Education CRM consultants assist with creating stronger relationships by engaging contacts consistently and effectively at each lifecycle stage, ensuring a more connected and fulfilling experience. Ferrilli is offering a three-year agreement for the implementation of the CRM software.

Year 1	2/3/2026 – 6/30/2026	\$ 86,000.00 – Ferrilli \$ 37,500.00 – Slate
Year 2	7/1/2026 – 6/30/2027	\$110,500.00 – Ferrilli \$ 75,000.00 – Slate
Year 3	7/1/2027 – 12/31/2027 7/1/2027 – 6/30/2028	\$ 81,000.00 – Ferrilli \$ 75,000.00 – Slate
Year 4	7/1/2028 – 6/30/2029	\$ 75,000.00 – Slate
Year 5	7/1/2029 – 6/30/2030	\$ 75,000.00 – Slate
TOTAL		\$615,000.00 Plus Applicable Taxes

Mr. Chance moved and Ms. Taylor seconded to approve awarding the product and services under Bid ITB 26-05469 to Technolutions, Inc. and approve the agreement with Ferrilli for the goods and services as herein described as well as a contingency of \$10,000.00 for an amount not to exceed \$625,000.00 plus applicable taxes. **MOTION CARRIED** by unanimous voice vote.

3. BIKE PART ASTRO-TURF

A portion of the current phase of development for the College’s Mountain Bike Park is Astro-Turf for the pump track. The product is designed to provide erosion control for the track perimeter as well as improve safety for riders.

Under the guidance of the College Purchasing Department, pricing pursuant to CES contract number 2026-01-G2122-ALL was obtained from KMI Sports Construction, headquartered in Austin, TX with a branch in Albuquerque, NM for the installation service in an amount not to exceed \$127,000.00 plus applicable taxes.

Funds for this project are provided by 2022 local bond proceeds.

Ms. Razor moved and Mr. Chance seconded to approve the purchase of the Astro-Turf, described herein, from KMI Sports Construction in an amount not to exceed \$127,000.00 plus applicable taxes. **MOTION CARRIED** by unanimous voice vote.

ITEM I. ANNOUNCEMENT OF NEXT MEETING

The next regular meeting will be **Monday, March 2, 2026, at 6:00 p.m.** in the San Juan College Board Room.

ITEM J. CLOSED SESSION

A motion was made at 6:49 p.m. by Mr. Chance and seconded by Ms. Benny for the Board to meet in Executive Session subject to the exception in NMSA 1978, Section 10-15-1(H)(5) of the Open Meetings Act: Collective Bargaining. **MOTION CARRIED** by unanimous voice vote.

The Executive Session concluded at 7:51 p.m. and the matters discussed in the closed meeting were limited only to those specified in the motion for closure. Mr. Chance moved and Ms. Benny seconded the motion to return to the regular meeting. **MOTION CARRIED** by unanimous roll call vote.

ITEM K. ADJOURNMENT

Ms. Razor moved and Ms. Taylor seconded the motion to adjourn the meeting. Chairperson Uselman adjourned the meeting at 7:52 p.m. **MOTION CARRIED** by unanimous roll call vote.

Ms. Valerie Uselman, Chairperson
San Juan College Board

ATTEST:

Ms. Evelyn Benny, Secretary
San Juan College Board

Date: March 2, 2026