



Advisory Board Meeting Minutes

Friday, November 4, 2022

9:10am–10:12am

Si Senior Restaurant

Attendees: Allison Cahoon, Brittany Nichols, Dr. Crystal Blake, Dr. Gene Hilton, Jessica Marquez Quintana, Dr. Julius Manz, Linda Parks, Riley Chadwick, Ruby Woodard, and Sherry Paxson

- I. Introductions
 - Dr. Manz started off the meeting by welcoming the Advisory Board Members and thanking them for attending today's meeting.
 - Everyone introduced themselves.
- II. Personnel Changes
 - Dalene Meek is retiring. There is a job opening for the Clinic Administrative Assistant position.
- III. Upcoming
 - The Programs Accreditation Site Visit will be in 2025.
 - Student Table Clinics will be on Thursday, November 10th from 6pm-8pm at San Juan College in the Zia Room.
 - The students did a run through yesterday and will make changes if needed.
 - New Mexico Mission of Mercy was good. The next event will be in Spring 2024 in Santa Fe.
 - Scientific Session was good. Both classes attended.
 - Give Kids A Smile is scheduled for Friday, February 3, 2023 at San Juan College in the Dental Clinic.
- IV. Equipment
 - The Clinic received a new Autoclave M11 and Dual Selects.
 - The Clinic will look into buying a Portable X-Ray Unit and Instrument Washer.
- V. FERPA Agreement
 - New members received and signed a copy of the FERPA Agreement. They were collected.
- VI. Program Highlights
 - Class of 2023
 - Getting ready for Table Clinics. The students will also present their Table Clinics at the Student Research Conference on Friday, December 2nd.
 - Participated in Kiddie Clinic. Raised almost \$300.00 for the Student American Dental Hygienists' Association (SADHA).
 - CRDTS will be hosted at San Juan College on March 24-25, 2023.
 - The State of New Mexico is accepting manikin exams.
 - Brittany is working on grants for the Program.
 - Students will be taking their Anesthesia Boards in December.
 - Mock Anesthesia Boards are Friday, December 2nd.
 - Jessica shared her experiences with the Program.
 - Class of 2024
 - Good group of students.
 - Riley shared her experiences with the Program so far.

- SADHA Activities
 - Both classes participated in the Halloween Carnival. SADHA raised about \$1,000.00.
 - The DANB fundraiser will be offered during the Summer.
 - The Program would like to do a Perio Grading and Staging CE in the Spring as a SADHA fundraiser.

VII. Future

- The Program will be changing the admissions policy from ACT and SAT exams to the Admission Test for Dental Hygiene (ATDH) from the American Dental Association.
- The admissions deadline will be moved from April to late May.
- The Student Health Clinic goes live in February. It will be temporarily housed at the Cultural Center.

VIII. Questions for the Committee

- Are any offices doing F trays with the advent of varnish and do we still need to teach it?
 - Dr. Hilton's office is using varnish.
- Are there any soft skills our graduates lack or are lacking in the workplace in general? (Teamwork, Problem Solving, Communication, Adaptability, Critical Thinking, Time Management, Interpersonal Relationships, Appropriate Dress)
 - A survey was sent out to employers, the results showed communication was an issue in the workplace.
 - Might add questions about soft skills to the survey.

IX. Conclusion

- Dr. Manz concluded the meeting by again thanking everyone for attending and expressed how much he appreciates the support of the community and the college.

Submitted by: Ruby Woodard