

**MINUTES OF REGULAR MEETING  
SAN JUAN COLLEGE BOARD  
July 7, 2025**

**ITEM A.     CALL TO ORDER**

Chairperson Uselman called the meeting to order at 6:30 p.m. The following members were present:

Valerie Uselman Chairperson  
R. Shane Chance, Vice Chairperson  
Evelyn Benny, Secretary  
Byron Manning, Member  
Joseph Rasor, Member  
Bev Taylor, Member  
GloJean Todacheene, Member

**ITEM B.     WELCOME OF GUESTS AND VISITORS**

San Juan College administrators and staff in attendance included:  
Toni Hopper Pendergrass, Edward DesPlas, Kerri Langoni Carpenter,  
Gwyn Adams, Mystelle Beasley, Troy Brown, Margaret Clair, Alicia Corbell,  
Gayle Dean, Jacinta Esquibel, Veronica Evans, Roy Lytle, Murdoch Maloney,  
Robert Martinez, Lizbeth Moreno, Chris Rosen, Rhonda Schaefer,  
Meridee Walters, and Donna Ellis, Recorder

Guest(s): None

**ITEM C.     ADOPTION OF AGENDA**

Ms. Todacheene moved and Mr. Chance seconded to adopt the agenda as presented. **MOTION CARRIED** by unanimous voice vote.

**ITEM D.     REPORTS**

**1.   Monthly Presentation**

Dean of Science, Math, and Engineering, Dr. Veronica Evans, will deliver this month's presentation on the 2025 Science Fair and Scientific Research at San Juan College. She will highlight several initiatives San Juan College has launched to foster student and community engagement in science. Additionally, she will share a few meaningful stories that illustrate the impact of these efforts.

### **iCare Minute Video**

This month's iCARE highlights John Parker, a standout dual credit student who earned the gold medal in Diesel Equipment Technology at the National SkillsUSA Championship held in Atlanta, Georgia, on June 5, 2025.

John demonstrated strong technical skills across engine diagnostics, electrical systems, powertrain, chassis, hydraulics, brakes, A/C, and shop practices. He also passed a written exam and interview, showing he is well-prepared for the industry's demands.

### **2. Association Reports**

No report for the Associated Students.

Professional Staff Association representative, Ms. Mystelle Beasley, provided the Board with a report.

No report for the Faculty Association.

Support Staff Association representative, Ms. Lizbeth Moreno, provided the Board with a report.

### **ITEM E. CITIZEN COMMENTS**

None.

### **ITEM F. CONSENT AGENDA**

#### **1. June 2, 2025 Work Session Minutes**

The June 2, 2025, Work Session Minutes were presented in the Board Packet for approval.

#### **2. June 2, 2025 and June 28, 2025 Board Meeting Minutes**

The June 2, 2025, regular Board Meeting and June 28, 2025, Special Board Meeting Minutes were presented in the Board Packet for approval.

#### **3. Correspondence**

The Church of Jesus Christ of Latter-day Saints sent a thank you card to Dr. Pendergrass, acknowledging the College's support in allowing them to use a classroom on campus while the Farmington Temple was under construction.

#### **4. Financials**

The Financial Report for the period ending May 31, 2025, was presented in the Board Packet.

#### **5. Personnel Report**

The following employment actions were made since the last Board meeting:

**Appointments:** Carmela Garcia-Charley, Custodian, Physical Plant, effective June 2, 2025; Kory Padilla, Custodian, Physical Plant, effective June 2, 2025; Tina Barber, Registration Assistant, Registration and Records, effective June 2, 2025; Daniel Massey, Director of Training and Professional Development, Center for Professional Exploration and Development, effective June 9, 2025; Anna Gonzalez, TRIO Upward Bound Director, Student Services, effective June 16, 2025; Laura Beer, Associate Director of Continuing Education, Continuing Education, effective June 16, 2025; Darlene Kady, Buyer II, Purchasing, effective June 16, 2025; Monique Holiday, Art Gallery Coordinator-Fine Arts, School of Humanities, effective June 16, 2025;

**Changes:** Michelle Redhouse, Administrative Assistant II, Tutoring Center to Academic Support Coordinator, Tutoring Center, effective June 16, 2025.

**Separations:** Erma Long, Control Room Dispatcher, Public Safety, separation of employment, effective June 4, 2025; Frank Cole, Senior Director, Purchasing, retirement, effective June 13, 2025; Ali Arviji, Assistant Professor, School of Science, Math, and Engineering, separation of employment, effective June 30, 2025; Anthony Bezich, Director, TRIO SSS/STEM-H, separation of employment, effective June 30, 2025; Dalen Bond, Security Officer, Public Safety, separation of employment, effective June 30, 2025; Jeff Schofield, Assistant Professor-Auto Technology, School of Trades and Technology, retirement, effective June 30, 2025; John Hoff, Coordinator/Assistant Professor-Welding, School of Trades and Technology, retirement, effective June 30, 2025; Lorena Gibbons, Administrative Assistant/Business Specialist, Information Technology Center, separation of employment, effective June 30, 2025; Rekisha Yazzie, Director-NASNTI SOAR, separation of employment, effective June 30, 2025; Roberta Sakizzie, Mental Health Counselor, Student Health Center, separation of employment, effective June 30, 2025; Sandra Foutz, Copy Services Technician, Auxiliary Services, retirement, effective June 30, 2025; Sherry Curry-Graves, Public Relations Coordinator, Marketing and Public Relations, separation of employment, effective June 30, 2025.

## **6. Deletion of Equipment from Inventory**

College administration recommends the disposition of certain assets that are worn out, unrepairable, cannibalized, obsolete, or otherwise unusable. In accordance with Chapter 13-6-1 through 4 (Article 6) of the New Mexico State Statute, the Board is required to affirm the administration's recommendation. (The list of the assets recommended for disposition are included in the Board Packet.)

### **Recommendation**

I recommend the Board of Trustees approve the College administration's recommendation and approve the listed items for disposal.

## **APPROVAL OF CONSENT AGENDA**

Ms. Todacheene moved and Ms. Taylor seconded to take the recommended actions as presented on the Consent Agenda. **MOTION CARRIED** by unanimous voice vote.

## **ITEM G. OLD BUSINESS**

None.

## **ITEM H. INDIVIDUAL ITEMS/NEW BUSINESS**

### **1. APPROVAL OF THE PRESIDENT'S CONTRACT**

OnBase President Toni Hopper Pendergrass has completed two years of her three-year contract. Pursuant to Section 3 of the President's contract, at the end of the second year of the term of her employment, if the Board wishes to retain Dr. Pendergrass beyond the end of the contract term, the Board must offer to Dr. Pendergrass an extension of the term of her employment for an additional three-year period.

Trustees were provided with a copy of the new three-year contract of Dr. Pendergrass in advance of this meeting.

If the term of the Agreement is extended by the Board, a new form of Agreement will be entered into by the College and Dr. Pendergrass.

Mr. Rasor moved and Ms. Benny seconded to approve a new three-year contract for Dr. Toni Hopper Pendergrass. **MOTION CARRIED** by unanimous voice vote.

## **2. LEGAL SERVICES PROVIDER**

San Juan College does not have in-house general counsel; wide array of most legal matters, outside of specialties such as bond counsel and ERISA counsel, are handled by a single third-party legal services provider.

Under the guidance of the College Purchasing Department, a solicitation for professional legal services was issued as Request for Proposal (RFP) #26-03306 on May 04, 2025. The College followed a detailed and documented process to meet all State of New Mexico procurement requirements. The RFP was for a one-year contract with the option of up to three additional, one-year renewals. The contract is to automatically renew each year unless canceled by either party 30 days prior to the renewal date.

On May 27, 2025, the solicitation closed with only a response from Miller Stratvert P.A., complete with in-state preference certificate. Upon completion of the evaluation process, Miller Stratvert P.A. is the third-party general counsel selected to serve the College.

In the first year of the agreement, Fiscal Year 2026, legal services from Miller Stratvert P.A. are estimated to not exceed \$145,000.00 plus applicable taxes. College Administration requests a contingency of \$30,000.00 for amounts that exceed the estimate for general counsel services, or to be used for ad-hoc legal services, such as cyberbreach counsel, labor counsel, or ERISA counsel.

The expenses have been budgeted in the Fiscal Year 2026 Operating Budget.

Mr. Manning moved and Mr. Chance seconded to approve the new contract for legal services from Miller Stratvert, P.A. for Fiscal Year 2026, at an amount not to exceed \$175,000.00 plus applicable taxes and that staff be directed to encumber the funds. **MOTION CARRIED** by unanimous voice vote.

## **3. ENGINEERING DESIGN SERVICES FOR HEATING WATER SYSTEM UPGRADES**

To support the Heating Water System Upgrade project, consulting engineering services are needed for two of the College's heating plants (Health and Human Performance Center and Fine Arts). These services will include engineering for mechanical, electrical, and plumbing systems, field verification of existing conditions, production of signed and stamped Construction Documents including drawings and specifications for bidding and permitting purposes, cost estimating and Construction Administration.

Under the guidance of the College Purchasing Department, pricing pursuant to a cooperative agreement through CES contract #2023-014-C214-ALL was obtained from Bridgers & Paxton Consulting Engineers Inc. for this project, the cost of which is \$142,000.00.

Budget will be provided by 2024 State General Obligation Bond funding.

Mr. Chance moved and Ms. Taylor seconded to approve contracting with Bridgers & Paxton Consulting Engineers Inc. for consulting engineering services at a cost not to exceed \$142,000.00 plus applicable taxes. **MOTION CARRIED** by unanimous voice vote.

#### **4. HEATING WATER PIPING UPGRADE**

The College has determined that a section of heating water pipe on the north side of campus has deteriorated beyond repair and needs to be replaced. This section of piping needs to be addressed in advance of the upcoming heating season.

Following the State of New Mexico Procurement Code, Sections 13-1-21 through 13-1-199, NMSA 1978, the College Purchasing Department solicited proposals for pipe repair services through Request for Proposals #RFP 24-54264; Top Notch Mechanical of Albuquerque, NM, was approved by the Board on July 11, 2023, as one of the contractors of the pool for these services and is recommended for this upgrade project.

Budget will be provided through the Building Renovation and Repair (BR&R) funds in an amount not to exceed \$275,000.00.

Mr. Manning moved and Mr. Chance seconded to approve this expenditure through Top Notch Mechanical, not to exceed a total of \$275,000.00 plus applicable taxes. **MOTION CARRIED** by unanimous voice vote.

#### **5. JOB ORDER PLUMBING SERVICES**

Due to occasional repair needs, the College needs an expeditious way in which to correct sudden plumbing issues. Accordingly, the College's Purchasing Department issued Request for Proposals (RFP) 26-03227. The recommended awardee is Top Notch Mechanical, from Albuquerque. Fiscal year 2026 begins year one of a four-year maximum term contract.

Note: Top Notch Mechanical is also one of two approved participants in the Pipe Repair Services contractor pool.

Mr. Chance moved and Ms. Benny seconded to approve Top Notch Mechanical for the Job Order Contract Plumbing Services contract and for expenditures in Fiscal Year 2026 not to exceed \$250,000.00 plus applicable taxes. **MOTION CARRIED** by unanimous voice vote.

**6. FIRE SCIENCE EQUIPMENT ACQUISITION**

In an ongoing effort to build training capabilities within our Fire Science Program, the School of Trades and Technology requests approval to purchase additional equipment. Under the guidance of the College Purchasing Department and following a detailed and documented process to meet all of the State of New Mexico Procurement requirements, pricing has been obtained pursuant to Cooperative Educational Services (CES) contract #2024-24-C115-ALL from 411 Equipment, LLC., Los Ranchos, NM for the acquisition of the following:

<u>Quantity</u>	<u>Item</u>	<u>Cost</u>
1	International VM8 4 Door Pumper	\$482,454.00
1	Upgrade 1,000 Gallon Tank	\$ 1,589.00
1	Upgrade 1,500 gpm Pump	\$ 7,989.00
1	Upgrade Chassis to 4 Door	\$ 12,656.00
	Discount	<b><u>\$ (4,688.00)</u></b>
	Total Cost	\$500,000.00

Funding for this purchase has been secured through the New Mexico Higher Education Department, Appropriation 24-12092 in the amount of \$500,000.00.

Mr. Chance moved and Ms. Todacheene seconded to approve the purchase of the equipment herein from 411 Equipment, LLC of Los Ranchos, NM utilizing CES Contract 2024-24-C115-ALL in an amount not to exceed \$500,000.00. **MOTION CARRIED** by unanimous voice vote.

**7. ANATOMAGE TABLE CLINICAL**

At the September 9, 2024, Board Meeting, Trustees approved the purchase of an Anatomage Table. The Anatomage Table is able to provide a virtual cadaver experience for students.

This state-of-the-art Table provides:

- Advanced 3D visualization and interactive tools that allow students to explore human anatomy in great detail: With five (5) (3 male, 2 female) completely segmented photo-realistic cadavers regenerated from actual human bodies. Thirty-two (32) Hi-Resolution Regional Cadavers, each rebuilt virtually and focusing on either individual structures (eye, heart, inner ear, etc.) or regional areas (hip, thorax, shoulder, etc.).
- Functional Anatomy Modules: Showcasing pregnant cadavers and birthing simulations, interactive joint movements, both healthy and unhealthy beating hearts, and nerve pathways.
- Histology Modules: 3D dissections taken from cadaver labs, as well as Anatomage's Case Library of over 1600 magnetic resonance images (MRI) and computed tomography scans (CT) of various pathologies rendered in 3D allowing students to add and remove densities of tissue and cut through the CT or MRI in the plane of their choice, exposing the tumor, broken bone, or implant, etc. Students are also able to import their own images for 3D rendering and exploration.
- Long-Term Investment in our Students' Education: The expected life of the Anatomage Table Clinical is approximately 8-10 years with proper maintenance.
- Accreditation and Program Recognition: Investing in advanced simulation technology demonstrates our commitment to providing high-quality education and meeting accreditation standards. It enhances the reputation of our Nursing and Biology Departments and attracts prospective students seeking cutting-edge educational experiences.
- Research and Innovation: It allows for the development and evaluation of new teaching methodologies and technological advancements in simulation-based learning.

To support the SJC/SJRMHC partnership to increase Nursing student cohorts by 50%, the Hospital is providing funds for the purchase of two Anatomage Tables. So that the College may order these two tables as soon as New Mexico procurement requirements are met, College Administration requests spending authority up to \$175,000.00 plus applicable taxes.

Ms. Todacheene moved and Ms. Taylor seconded to grant spending authority not to exceed \$175,000.00 plus applicable taxes for the purchase of two Anatomage Tables Clinical from Anatomage, Inc. **MOTION CARRIED** by unanimous voice vote.



**ITEM I.      ANNOUNCEMENT OF NEXT MEETING**

The next regular meeting will be **Monday, August 4, 2025, at 6:00 p.m.** in the San Juan College Board Room.

**ITEM J.      CLOSED SESSION**

No Closed Session.

**ITEM K.      ADJOURNMENT**

Mr. Manning moved and Mr. Rasor seconded the motion to adjourn the meeting. Chairperson Uselman adjourned the meeting at 7:16 p.m.

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Ms. Valerie Uselman, Chairperson  
San Juan College Board

ATTEST:

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Ms. Evelyn Benny, Secretary  
San Juan College Board

Date: August 4, 2025